

Excerpts from our Patient Handbook

Southeast Georgia Treatment Center's Hours of Operation and Medication Administration:

5:30 a.m. – 11:30 am. Monday through Friday

6:30 a.m. – 9:30 a.m. on Saturday.

Closed on Sunday

If an emergency arises outside the center's hours, patients should call 911 if life-threatening, or call the person on call at _____. (Missing your scheduled clinic day on Saturday is NOT considered an emergency situation.)

Your cooperation in being on time for medication administration is deeply appreciated. Make plans to be at the center 15 – 30 minutes prior to closing hours. Call the center ahead of time to make arrangements for your medication if you have an unavoidable situation where you are going to be late. *(Calling the center does not guarantee that your medication administration is an absolute, but all possible consideration will be given.)* Under extenuating circumstances, the center MAY dose patients outside the stated medication administration hours.

CONFIDENTIALITY:

Maintaining the confidentiality of your personal health information is of the utmost priority to us. The sharing of your medical record information and treatment plan is your exclusive privilege. Before we release any information requested by insurance companies, other treatment facilities, etc., we will require you to sign the release of medical information form authorizing us to release the information.

In order to maintain faithful confidentiality practices, SEGTC will not confirm your enrollment in any SEGTC treatment plan to anyone making a telephone or written inquiry. This includes, but is not limited to, your spouse or significant other, your employer, attorney, insurance company, etc., **without your written consent!**

As indicated above, confidentiality is a high priority at SEGTC. If you feel your confidentiality (or that of another patient) has been breached, please contact the Administrator immediately, explaining your concerns.

The staff of SEGTC will release necessary medical information to Emergency Medical Service (EMS) staff in cases of emergency where delay in treatment could result in serious harm to you.

Revocation of Your Privilege of Confidentiality:

The commission of a crime against Southeast Georgia Treatment Center revokes your privilege of confidentiality. The destruction or theft of SEGTC property or the threat/assault to SEGTC staff will do the same. The purchase or sale of illegal substances on SEGTC property revokes your privilege of confidentiality also.
